
RESILIENCE STRATEGIES REPORT OUTLINE

Much of this information and writing can come from the Vulnerability Assessment report. Because you don't want the report to be too long, it is important to first pare down the previous report to just the most important parts, and then build on them for the Resilience Strategies report.

Report Outline

A. Executive Summary/Handout

Create a short summary (1-2 pages) that provides the most important details from the report. This summary should be engaging, graphics-rich, and able to stand alone as a handout, for those who will not read the full report. A bulleted list of the primary findings is very helpful. Write this section last.

B. Introduction

1. Introduce your community, what makes it unique and what defines it
2. Review the concept of long-term change. Provide examples that came from the workshops, of changes that people have observed, as well as ongoing changes that the community is already experiencing and responding to (e.g. air quality impacts from wildfire smoke, increased frequency or magnitude of flooding or drought, etc.). Relate these changes to local stories and experiences as much as possible.
3. Review the concept of resilience. How can communities adapt to and thrive with change? What features make a community more resilient? (Answer: increased knowledge, collaboration, and cross-sector preparedness).

C. Purpose

1. Describe why this project is important to the community, and what you intend to do with the results. This section can be different than previous reports by focusing more on the resilience strategies and co-benefits that can be gained by implementing strategies that have positive impacts across many different parts of the community.
2. Explain that long-term and historical stressors to the community can be addressed along with climate impacts.
3. Describe the need for resilience strategies that create social equity, rather than exacerbating historical injustices.

4. Describe the potential opportunities associated with having a Climate Resilience Plan in place, for government and also for the wider community

D. Community Values and Positive Vision

1. Present the results of the community values exercise that you conducted during the first workshop. You can do this using a Wordle, using pictures and quotes from participants, using icons on a map of the area, or just in a short paragraph. Make this shorter than it was in the previous report. Keep it very short for this report.
2. Also include the positive vision from the Resilience Strategies workshop. This will help people understand what the future can look like, even under climate change, if innovation, social equity, and resilience strategies are implemented.

E. Key Climate Trends (short overview)

1. You can use the same climate trends information as you had in the Vulnerability Assessment, or you can update it with new graphics or ways of presenting the information. Include only the climate trends (historical and future) that people would have the most interest in and/or connection to.
2. Include a short paragraph or two on modeling and uncertainty, letting the reader understand that there is a wide range of possible future conditions, but that model projections are regularly used in many decision-making processes, even when there is uncertainty. The alternative, which would be to continue business as usual, is not a viable option.

F. Sector-specific Vulnerabilities

1. Sector overview

- i. Provide a short description of the different sectors that you covered, based on the information in the Vulnerability Assessment report. This can be shorter than it was previously.
- ii. You can arrange the sectors by the 5 systems (built, natural, economic, social, and cultural) if this makes sense for your community. Other organizational structures are also fine for this step. For consistency, use the same organizational structure as the previous report.

2. Sector vulnerabilities

- i. Include a shorter version of the vulnerabilities that were listed in the Vulnerability Assessment. Refer the reader back to the Vulnerability Assessment for more information. Including the table of prioritized vulnerabilities, and a short summary, plus the risk matrix (below) should be sufficient.

G. Risk Matrix

Include the Risk Matrix from the Vulnerability Assessment report, as well as a detailed figure legend.

H. Resilience Strategies (or “Solutions”)

1. Provide an overview of what resilience means, how strategies are developed, what no-regrets strategies are, and how the community can come together and work across sectors and populations to increase resilience.
2. Show how resilience strategies benefit multiple sectors, populations, or resources. Show how they address existing community stressors as well as those related to climate change.
3. There are three main organizational options - (1) Organize the report by sector, with symbols showing where specific strategies and actions have benefits across other sectors. (2) Organize in order of prioritization, and show, for each strategy and action, the co-benefits across sectors. (3) Customize the organizational structure to best fit your community, its people, and the resources that are covered in the report.
4. Provide a table at the end with all of the strategies and actions that has support from the workshop participants and the Task Force, with columns showing which sectors or systems they benefit. This table should include the additional information collected during the workshop. This table can be copied from the previous report.
5. Provide some case studies of other similar communities and actions they have taken, as well as the community benefits.

I. Conclusions and Next Steps

1. Provide a summary of the findings and which sectors seem to be most vulnerable, as well as which vulnerabilities are of highest priority.
2. Provide any local context on ongoing or new positive actions that might help to address these vulnerabilities, and how resilience could be improved.
3. Describe what the next steps are and how folks will have an opportunity to provide input.

J. References

List all references so that the reader can go back to original sources for additional information.